



TEXAS GENERAL LAND OFFICE (GLO) Request for Quotation (RFQ)

BIDS MUST BE HAND DELIVERED TO GLO BOOTH AT SPOT BID FAIR

Faxed or mailed bids will not be considered for award

Company Name: _____
Attention: _____
Address: _____
City, State, Zip: _____
Phone: _____

Solicitation No.: X0009284-DF
Due Date/Time: May 10, 2016 @ 3:00 P.M.
TIN # _____
Signature: _____
Email: _____

Instructions

- Any purchase resulting from this response shall be subject to the attached Terms and Conditions.
- Unless otherwise stated, shipping is considered to be FOB Destination, Freight Pre-paid, and Allowed.
- Responses shall be submitted on this form, and must be manually signed.

Agency Name: Texas General Land Office
Attention: Mindy Cohen
Physical Address: 1700 North Congress Avenue, SFA Building
City, State, Zip: Austin, Texas 78701

Item	Description	Qty	Unit of Measure	Unit Price	Extension
	Class 620 Item 60				
	Texas General Land Office (GLO) is soliciting quotes for				
	Pencils: Red barrel, Silver Ferrule, White Eraser and	5,000	each		
	White Imprinting. Imprint area shall be: 4" x ¾", #2				
	Graphite Lead Pencil, Unsharpened.				
	Note: Artwork will be provided by GLO.				
	Proposals <u>must be submitted in person</u> at the Senator West "Doing Business Texas Style Spot Bid Fair" no later than 3:00 PM, May 10, 2016.				
				TOTAL:	\$

For Further Information Contact: **Debby French** Phone No.: **512-463-5309/debby.french@glo.texas.gov**

(Purchaser Name)

DELIVERY IN _____ CALENDAR DAYS (ARO), CASH DISCOUNT _____ % _____ DAYS.

The period of acceptance of this response is 30 calendar days.